



Youth For Understanding USA



Volunteer Application

Youth For Understanding USA (YFU USA), an educational, non-profit organization, prepares young people for their responsibilities and opportunities in a changing, interdependent world.

Youth For Understanding USA
6400 Goldsboro Rd, Suite 100
Bethesda, MD 20817
1-866-4-YFUUSA
www.yfu-usa.org



VOLUNTEER POSITIONS AND TASKS

Positions

Alumni Coordinator - coordinates the activities of YFU alumni, facilitating communication within a district or field.

American Overseas Volunteer - performs various tasks related to the American Overseas student program. These can include some or all of the following: recruitment, presentations, interviews, orientations, support or administrative process.

Area Coordinator - an Area Representative who provides leadership and supervision for other volunteers in a specific geographic area as directed by the Field Director.

Area Representative - performs any and all tasks as requested by the Area Coordinator or Field Director.

International Student Volunteer - performs various tasks related to the International Student and host family program. These can include some or all of the following: recruitment, presentations, interviews, orientations, support or administrative process.

Trainer - provides basic procedural training and orientation to volunteers or program participants in partnership with the Field Director. They follow organizational guidelines and use standard YFU training and orientation manuals and materials.

Tasks

Administrative - support the administrative activities in each office and assists district and field staff in more effectively providing services to other volunteers, students, and families.

Interview interview prospective host families and/or American Overseas students.

Orientation assist in planning and conducting orientations for International Students, American Overseas Students, host families and/or natural families.

Present - give presentations about YFU programs to groups at schools and other community events.

Recruit - recruit host families and/or American Overseas students for YFU programs.

Support - provide on program support to International Students and their host families and/or pre-departure support to American Overseas Students and their natural families.

Complete descriptions for all YFU volunteer positions are available from district offices.

Youth For Understanding USA (YFU USA), consistent with its commitment to international understanding, does not discriminate in employment or in making its selections and placements on the basis of race, color, national origin, religion, gender, or sexual orientation.



VOLUNTEER APPLICATION

General Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____

Cell Phone: (____) _____ May we call you at work? Yes No

Fax Number: (____) _____ Pager (____) _____ E-mail _____

Do you have your own transportation? Yes No

Date of Birth: ____/____/____
day month Age range: Under 25 26 - 36 37 - 46
(Optional) 47 - 56 57 - 65 66 or older

Occupation: _____ Employer: _____

Volunteering Information

Because we are a volunteer-based organization, it is helpful for us to know how you found out about us:

(Please check all that apply)

- From a YFU Volunteer: _____
Name - Optional
- From a YFU Alumnus: _____
Name - Optional
- From a Hosting Experience
- As a YFU Alumnus: _____
Program - Year
- Other: _____

1. Why are you interested in volunteering with YFU USA?

2. From your understanding of YFU, please describe the skills and experiences you have that would be helpful to YFU USA (e.g. experience with teens and families, travel, international experiences, etc.).

3. What other volunteer experience have you had (organizations, duties, and length of service)?

Organization:

Duties:

Length of Service:

4. What do you consider to be your greatest volunteering experience and/or success?

5. How could your work skills contribute to YFU USA?

6. YFU volunteers receive specific skills training in many areas. Please check those areas of interest to you:

- Recruiting American teenagers for exchange
- Recruiting host families for international students
- Problem solving with students and families
- Promoting YFU to the media
- Planning and coordinating enrichment activities for students and families
- Coordinating Orientations for international students and host families
- Planning and supporting alumni social networking activities
- Interviewing participants
- Making presentations in local high schools and community groups
- Administrative support
- Fundraising
- Working with school personnel

7. If you have any volunteer experience in these areas, please explain:

8. How much time are you interested in committing to YFU USA?

- a. ___ Hours per week on: Weekdays Week nights Weekends
- b. Best time to reach you: Morning Afternoon Evening

Personal Disclosure

Because YFU works with teenagers and families, we must ask you the following questions in order to consider your application:

9. Have you ever been convicted of or entered a plea of guilty to a felony or misdemeanor other than a minor traffic violation? No Yes
10. Have you had a complaint filed with an agency concerning neglect or abuse? No Yes
11. Do you currently use illegal substances or have a drug/alcohol problem? No Yes
- If yes for any/all of these, please describe: _____
- _____
- _____

References

12. Please list three persons you've known for two or more years (Name, Address, Telephone) who are not relatives or YFU USA volunteers or employees and would be willing to serve as references for you.

1. _____
2. _____
3. _____

Certificate and Authorization: I hereby certify that all of the information provided in this application, including attachments, is true, accurate, and complete to the best of my knowledge. I hereby authorize the references listed above, and any and all individuals and entities contacted by YFU USA or its representatives for information about me, to disclose such information to YFU USA. I authorize YFU USA to obtain information about me from all sources, including but not limited to, my references listed above, and the search of court or police records. I understand that the information obtained will be considered in determining my suitability as a volunteer.

If you have a recent resume, please attach it to these forms.

Please sign and return this to your local YFU Area Coordinator or Field Director. If unknown, please return to YFU USA, 6400 Goldsboro Rd, Suite 100, Bethesda, MD 20817 or fax to (240) 235-2104. A YFU representative will contact you to schedule an interview with you.

Signature: _____ Date: _____

Completion of this form does not confirm acceptance as a YFU Volunteer.

If you have any questions, please contact the Field Director at 1-866-4-YFUUSA.